

**POTOMAC CREST CONDOMINIUM
BOARD OF DIRECTORS MEETING MINUTES**

Mercer Trigiani Law Office
112 S Alfred St., Alexandria, VA 22314

September 10th, 2018

Board Members Present: Amit Vora, Heather Turner, Salvatore Ales, Christine Hilliard, Harry Moon

Board Members Absent: None

Others Present: Jonathan Oie, Sentry Management; Mike Zupan, Mercer Trigiani

- I) Call to order
 - a. The meeting was called to order at 7:01 PM by Amit Vora.

- II) Approval of Agenda
 - a. **Motion by Amit, seconded by Harry, to approve the agenda as written. Motion carried.**

- III) Executive Session
 - Motion by Amit, seconded by Harry, to enter executive session to discuss warranty issues at 7:01 PM.*
 - Motion by Amit, seconded by Harry, to exit executive session at 9:00 PM.*

- IV) Reconvene Board Session

- V) Adjournment

Motion by Amit, seconded by Harry, to adjourn. Motion carried. Meeting adjourned at 9:00 PM.

Respectfully Submitted,

Heather Turner, Secretary

By Jonathan Oie, Sentry Management