

**POTOMAC CREST CONDOMINIUM**  
**BOARD OF DIRECTORS MEETING MINUTES**

Mercer Trigiani Conference Room

112 S Alfred St.

Alexandria, VA

June 21, 2018

Board Members Present: Ann Caughey, Roger Stoll, Amit Vora, Brian Tenney

Board Members Absent: None

Others Present: Michael Zupan, David Mercer

- I. Call to order
  - a. The meeting was called to order at 7:13 PM by Ann Caughey. No homeowners present. Door monitored up to 7:10 PM.
- II. Approval of Agenda
  - a. **Motion by Amit, Second- Roger to approve. Motion carried.**
- III. Executive Session
  - a. **Motion by Roger, Second Amit, to enter Executive Session at 7:15 PM. Motion carried.**
  - b. **Motion by Brian, Second Roger, to exit Executive Session and reconvene in open meeting at 8:20 PM .**
- IV. Reconvene Board Session
  - a. Front door was check by Mr. Zupan to see if any members were present.
  - b. **Motion for legal to enact the discussion in Executive Session 8:34 PM by Amit, Second Ann, Motion carried.**
- V. **Motion to adjourn meeting 8:39 PM by Roger, Second Amit, Motion carried.**

Respectfully Submitted,

Brian Tenney, Secretary

Date Approved: 7/12/18

Signature: Ann Skupski